



**CITY OF SAN BRUNO  
COMMUNITY PREPAREDNESS COMMITTEE**

**MINUTES  
July 19, 2012**

**CALL TO ORDER**

Meeting Called to order at 6:30 P.M.

**1. ROLL CALL**

Committee Members

	<u>Present</u>	<u>Absent</u>
Dena Gunning, Chair	x	
George Peponis, Vice Chair	x	
Steven Johnson, Member		x
Ronald LaPedis, Member	x	
Mike Ward, Member	x	

Ex-officio Members

Brian Molver, OES District Coordinator		x
Walt Long, Am. Radio Volunteers Liaison.	x	

Staff Members

Dave Downing - Fire		x
Jim Allan - Fire	x	
Gary Carson - Fire	x	
Dennis Bosch - Public Works		x
Tim Mahon - Police		x

**2. REVIEW OF AGENDA**

Agenda was reviewed.

**3. APPROVAL OF MINUTES**

Minutes for May were approved with corrections.

**4. UNFINISHED BUSINESS**

- Update on social media communication. Ongoing committee is still working towards this topic. Dena reported that SMC Alerts postings are run through the Police Department. Lieutenant Mahon stated that the Police Department is working towards getting all their employees to use SMC Alert. Ron LaPedis inquired if the Police Department uses the Command side of the alert system; Lieutenant Mahon said that the Swat Officers do.
- Update on posting of committee minutes and agendas on the City's web-site. Up to date, with the exception of last couple months. Keep item on the agenda.
- 2011 Annual Report to the City Council. The presentation went well and was the longest lasting report ever (10 to 15 minutes). Good feedback from the City Council.

- CERT Update: Dena report the next session of classes are scheduled for the end of September 2012 and she would like to see them focused on the Glenview area if those residents are interested. Shelter Creek looking at doing a refresher course, but Dena hasn't heard back from Ronnie Rosen on scheduling their annual refresher course yet. Dena reported for the members of the Committee who are certified as CERT Trainers, that the City of South San Francisco will be hosting the Fire/EMS component for Bay Area Urban Shield on Friday, October 26, 2012 from 7:00 a.m. to 7:00 p.m. If any members are interested in volunteering let her know.
- Repost on San Mateo County Preparedness Day on Saturday, June 9, 2012. Good event with lots people in attendance. Approximately 15 people signed up expressing interest in CERT.
- Calendar of Events, nothing new coming up at this time.

## 5. **STAFF REPORTS**

Police: Lieutenant Mahon – Reported on the Golden Guardian exercise for next year on May 15, 2013, Tim said he didn't know at what level the city would participate at this time. Dena said that it was originally slated to do an earthquake scenario on the Hayward Fault, but that was changed to be an exercise on the San Andreas Fault instead. Tim then mentioned that each city could participate however they wanted to.

Fire: Battalion Chief Allan – Reported: He was looking back at his last report on Chief Haag retiring. Jim reported that that Chief has retired and that it is official that Chief Don Dornell of Central County Fire Department has been appointed as Fire Chief for both San Bruno and Millbrae; and that Dave Downing of the Millbrae Fire Department has been appointed as the new Deputy Fire Chief for the Cities of San Bruno and Millbrae.

OES: Dena – Reported that they were in the process of interviewing candidates to fill Bill O' Callahan's former position and it should be announced soon.

Public Works: No report, not present.

## 6. **COMMITTEE REPORTS**

Amateur HAM Radio Operators: Walt Long – Reported that they have some new equipment and just have to get it installed. Ron LaPedis reported that Millbrae HAM Radio Operators and CERT Members will officially be sworn in, by the San Mateo County Sheriff's Office DSWs (Disaster Service Workers)-pending background investigations; now that the City of Millbrae has contracted its Police Department services through the County's Sheriff's Office.

## 7. **NEW BUSINESS**

**CERT Backpack Project** – Dena reported that there will be 150 backpacks coming in within the next month which will need to be assembled and is wondering who would be available to help assemble the backpacks. Once assembled it will have to determine where the packs will be stored.

**Amateur Radio Operators Volunteers Event** – Monday, September 3, 2012 will be The Burlingame Spirit Run for Amateur Radio Operators if anyone would like to participate in the event it is open to all HAM radio operators.

**8. AGENDA BUILDING FOR NEXT MEETING.**

- Update on social media communication.
- Update on Committee Minutes & Agenda postings on City's Web-Site.
- Update on CERT.
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**9. PUBLIC COMMENT ITEMS NOT ON THE AGENDA:**

George Peponis announced he will miss the next meeting.  
Invite Deputy Chief Dave Downing to next or future meeting.

**10. ADJOURNMENT:**

The meeting was adjourned at 7:25 p.m.